

Brochure Room Policy

1. All materials displayed must include: the name, date, and contact number, of person or organization displaying the materials.
2. Materials may be displayed no earlier than 30 days before the event.
3. Materials without a specific ending date will be displayed no longer than 60 days from the original date of posting.
4. Illegal or offensive materials will not be displayed.
5. Any materials that do not meet the above criteria will be discarded.
6. With the exception of materials promoting library related events no other materials are to be posted elsewhere in the library.
7. The library reserves the right to allocate spacing and posting of all materials in the Brochure Room.

Posted materials do not indicate library endorsement.

Reviewed: 10/21/2019

Approved: 02/08/2006