

Coloma Public Library Policy Manual

Coloma Public Library HotSpot Policy and Borrower Agreement

The Coloma Public Library provides Hotspot devices to make the Internet more accessible in keeping with our mission "to provide access to informational, educational, cultural and recreational library materials and services in a variety of formats and technologies; to be responsive to the public library needs of the community; and to uphold the public's freedom of access to information."

Mobile Beacon HotSpots are portable, pocket-sized routers that provide wireless Internet connections for up to 10 devices such as smart phones. Mobile Beacon's Internet service is provided on Sprint's 4G LTE network.

Guidelines for Borrowing and Use

- To borrow a Mobile Beacon HotSpot, patrons must be at least 18 years old.
- HotSpots may be checked out to adult cards that are accepted by the Coloma Public Library and are in good standing.
- Only one HotSpot may be checked out per address.
- Patrons must present a current id at the time of checkout (name on ID and library account must match).
- At the time of checkout, a staff member will verify that the HotSpot is functioning properly.
- HotSpots may be borrowed for two weeks. Renewals are permitted when there are no pending hold requests.
- The Library is not responsible for information accessed while using the HotSpot; for personal information shared over the Internet; or for computer viruses that may be transferred to user storage devices.
- The Library is not responsible for damage to personal property due to the use of the HotSpot.
- HotSpots must be returned inside the Library rather than the book drop. Staff will verify that the HotSpot is functioning properly before checking it in from the patron's account.

PARENTS/GUARDIANS: Internet content filtering is not provided through the Mobile Beacon HotSpot. Parents are responsible for Internet access performed by minors.

Fines and Responsibility

- The patron is responsible for costs associated with loss or damage of the Mobile Beacon HotSpot and/or peripherals.
- Overdue fines are 10cents per day. After 30 days late, the HotSpot will be deactivated and considered 'lost'. Full replacement charges will be applied to the patron's account.
- The HotSpot should be kept in a temperature-controlled environment. Avoid leaving in cars where heat and cold can damage devices.

Mobile Beacon Hotspot replacement costs if lost or damaged:

- Mobile Hotspot Unit: \$110.00
 - Power Cord/Adapter: \$15.00
 - Hard Carrying Case: \$10.00
- Total Replacement Cost: \$135.00**

Coloma Public Library Policy Manual

I agree to:

- Abide by the Coloma Public Library's HotSpot Policy and Borrowing Agreement.
- Pay overdue fines if returned late.
- Pay repair and/or replacement costs if the HotSpot or peripherals are stolen, lost, unreturned or damaged.
- Return the HotSpot inside the Coloma Public Library.

_____ Patron Initials I understand that the HotSpot does not provide content filtering.

_____ Patron Initials I understand that the HotSpot does not guarantee successful Internet access, as access is dependent on a number of variables, including but not limited to cell tower signal strength and distance from the tower.

I have read this document and my signature indicates my agreement with the terms of the Policy and Borrowing statements.

Print Name: _____

Signature: _____ Date: _____

Library Card Barcode: _____

Approved 10/19/2020